

**RKC (Rosemead Kiwanis Club)**  
**K-Family Satellite Meeting Minutes – 12/16/2015**

**Overview:**

***Attendance:***

**RHS Key Club:** Edward Burton, Timothy Hu, Jenny Koug, Kelly Lien, Samantha Voong

**Kiwanians:** Bob Bruesch, Pat Foltyn, Art Landing, Elizabeth Landing, Don Quick, Luis Danny Salas, Sue Yamamoto

***Opening sequence:***

**Pledge of Allegiance:** Danny Salas

**Invocation:** Elizabeth Landing

**Reports:**

**Sue Yamamoto** – distributed sheet of dates for 2016 meetings, which will be held on Tuesdays rather than Wednesdays

**Danny Salas** - Charter paperwork for the Temple and Garvey Builders Clubs is being completed this week. There will be a formal installation of officers for the new clubs designed to include parents on the evening of Thursday, January 28, 2015, at Garvey Intermediate (the regular RKC luncheon meeting will not be held that day). Fund raising options being discussed as well as service projects in both Clubs, which already have functioning committees and operating websites.

**Timothy Hu** - December RHS activities - Family Unida at Rosemead Community Center this Friday from 6:00-9:00 pm; Rose Parade decorating is also slated towards the end of the month. January activities will include a formal Key Club dance and m Making mochi in Little Tokyo; February activities will include participation in the Los Angeles Marathon and a Firecracker run in Chinatown

**Art Landing** - On Martin Luther King Day, Monday, January 18, 2016, there will be a meeting at the Rosemead Open Bible church for prospective Key Club officer candidates and their parents. Participants will be invited to review Officer Service Agreements for all elective officers in the club (president, vice president, secretary, social media coordinator and historian).

These forms (which provide the specific duties of the office per suggestions of the KCI Cal-Nev-Ha District) at present are informational only as they have not been formally adopted by the RHS Key Club Board. They require signature by the candidate and a Club Advisor; there is a signature for line for parents as well.

Art asked for suggestions for the Candidate's meeting. Responses included having "coaches" for the different office-specific training sessions; having a Key Club orientation 101 session; have members who have been in the Key Club provide advice/suggestions to new members and having candidates introduce themselves to one another.

As a result, the below suggested agenda was developed:

1. 9:00 Greeting and overview of KCI/KI family and structure
2. 9:30 RHS Key Club achievements 1949-2015
3. 10:00 Key Club 101
4. 10:30 Participant two-minute candidate bio round table
5. 11:00 Candidate service agreement breakout by office with sidebar for parent guests – existing officers/RKC advisors
6. Lunch
7. 1:00 Key Leader and leadership training opportunities
8. 1:30 Faculty and Kiwanian advisor and parent roles
9. 2:00 Activity approval, transportation, chaperone and background check rules
10. 2:30 Bylaw review – election procedures and committee system
11. 3:00 Open forum
12. 4:00 Adjournment

It was noted that as part of the day opportunity should be given for candidates to sit down and throw ideas around, letting them get more directly involved.

Imminent passage of an updated version of the RHS Key Club bylaws is anticipated – this hasn't been done for many years. This will lead to implementation of bylaw requirements including class specific officers, adoption of procedural regulations and designation of required Committee chairs.

Art noted that Danny Salas rather than himself is the RKC's SLP chair and would be taking a more proactive role in the K-family satellite meetings over time. Art has other satellite and Club challenges to be addressing. Danny was impressed at the RHS Key students' input! He asked if ongoing leadership training could be arranged to which it was noted that as SLP chair he has full discretion to propose whatever changes in that area he wishes – and that the RKC has already suggested more active involvement with the Key Leader program

### **Bob Bruesch**

Asked the students to consider having online (rather than formal face to face) meetings for the forthcoming KCI bylaw mandated Committees. It would allow for flexibility and attract more members. The RHS Key Club has a large roster on paper but the club needs more active members. Online meetings would be a way to both communicate and get members to participate.

He also noted that students often join a Key Club to enhance their resumes, but that mere presence on a roster doesn't measure actual volunteer hours. Being an active member is what colleges are looking for and that is why the KCI District keeps such detailed MRF records.

Bob emphasized the importance of the Key Clubs as a way to collaborate and learn to work with others. It is a leadership skill development laboratory which can prepare one for life – but this means taking Club seriously.

Bob asked those present for ideas on how they would achieve their Key Club goals.  
Responses included:

- Making the Officer Student Agreements to those interested in being on the Board available between Sept-Oct (well before the election) so that prospective candidates get an idea of what is expected in the job.
- Knowing the rules and evaluating how to improve on them and implementing them in the most efficient manner
- Getting parents involved – possibly thru class-based parent/member meetings, which could also be RKC Interclubs; this is a potential vital resource to addressing the chaperone need issue
- "Checking up" and communicating with members who are inactive, possibly thru the new class officers, with the goal of increasing involvement. This can be done both personally, via email and other social media
- Recruiting parents by keeping them better informed and letting them know this isn't just a social club but a "service club" that helps the community and develops leaders
- Having new member orientations and invite parents to these orientations with FREE food
- Officers should set monthly goals
- Member don't participate because they don't know each other – this can be ameliorated by organizing ice breaker activities (contact Bob & Danny for ideas)
- Need to do a better job with recruiting – brochures and a member manual specific to the RHS Key Club would help
- Need to make people feel comfortable with officers & others - there is a relationship gap between Board and the general members
- Reach out to Builders Club, the RKC and Woodcraft Rangers for support
- Utilize Builders Club as a recruitment resource for new RHS Key Club members
- Communication is very important - commitment to the club & its goals begins with everyone having common goals
- Old Board needs to meet with the new Board after the spring election to discuss ideas & goals - Board members need to feel comfortable with each other
- Key Club Seniors should proactively give more input to other members

Bob noted that to retain members there is a need to reward and recognize them

### **Don**

"Really appreciated the honest communication" at the meeting! He asked them to remember all the wonderful things that they do!

### **Elizabeth**

As the Kiwanian currently attending most Key Club of RHS general meetings she reminded the students that if they needed any assistance, Kiwanis is here to help.

[Initial notes by Sue Yamamoto and Pat Foltyn with editing and supplementation by Art Landing – thanks to Kelli Lien for assistance in transcription]